



Höhenstraße 62, 61476 Kronberg, Germany

Terms and regulations of the group “hope for tomorrow”

The group hope for tomorrow (H4T) was founded in Germany in December 2008 for charitable purposes. Operational certificate license VR1213 was issued by the German government on Dec. 16th 2008.

Purpose and Operation

The founders in Germany and the volunteers in Vietnam join and work together for non-profit purpose and support children who are affected by HIV/AIDS and/or extreme poverty and who are discriminated in Vietnamese society.

All group members are volunteers and work for free. The group receives support from caring people around the world. Support may happen in various ways, through financial support, gifts or spiritual encouragement for the affected children.

Sponsorships

The group provides sponsorships in order to support children who are living in difficult situations in Vietnam and need help.

The Vietnamese volunteers visit the families and deliver financial contributions, letters, photos and presents from the sponsors, to support them in material and spiritual ways.

In the bigger picture, Hope for Tomorrow wants to make a contribution for a more peaceful and kind-hearted world and improve the problem of discrimination between HIV affected people and other members of the society.

1. Rights and responsibilities of sponsors

1.1 The sponsor donates for his sponsor-child an amount of 30 USD per month.

1.2 If the sponsor supports two children in the same family, the amount is 45 USD per month.

1.3 There is no requirement for the length of a sponsorship. The sponsor can stop his support anytime.

1.4 The sponsor can send letters and presents to the children. Hope for Tomorrow will provide for him information about the life-situations of the supported children.

1.5 The sponsor can visit the children in Vietnam. The volunteer will visit the family together with the sponsor.

2. Rights and responsibilities of the supported families

2.1 The family guarantees to use the donations only for the purpose of supporting the children.

2.2 The family has to sign by clearly written full name on a receipt each time they receive an financial support from a volunteer.

2.3 The family commits to care about the introduction of the sponsor to the children.

2.4 The family commits to help the children to write letters to the sponsor and allow the volunteer to take photos of the children in order to send the photos to the sponsor.

2.5 If the child is not able to write a letter, the family members should write to the sponsor.

2.6 All communication between the family and the sponsor is handled by the volunteer.

2.7 The family has to allow the sponsor to visit the children if they request to do so.

2.8 The family should try their best to create a warm and friendly atmosphere, a close friendship to the sponsor, and allow them to feel their thankfulness and respect.

2.9 In any situations where sponsor face their own financial problems, the sponsor has the right to stop supporting children at any time. If the family still needs help, hope for tomorrow will try find another sponsor.

2.10 If the family doesn't need help anymore, the family should inform hope for tomorrow.

3. Rights and responsibilities of a volunteer

3.1. All members of the group are enthusiastic volunteers who love children and are willing to spend time and effort to connect the supported children and their families with their godparents/sponsors.

3.2. Volunteers should have free time on the weekends, and should have their own means of transportation for visiting the families of the supported children. There should be opportunities for the group-leaders to contact them regularly by e-mail.

3.3. In case that a sponsor travels to Vietnam to visit their sponsored child/children, it would be helpful if the volunteer can speak English. If the volunteer is not able to speak English, the group-leader will arrange another volunteer for support.

3.4. Volunteers are requested to own a bank account at Vietcombank in order to conveniently receive money from the sponsors for the supported children.

3.5. Volunteers should have equipment to take photos of the children to update the information for the sponsors.

3.6. Volunteers are responsible for the transfer of financial support to the children and getting confirmation signatures from the families on the receipts. A yearly account summary should be prepared and submitted by volunteers in December.

The volunteers have to deliver all receipts to the group leader.

3.7. The volunteers should visit the supported family regularly, in order to update information about the children's health, life-situation and learning activities to encourage the children and families.

3.8. The volunteers have to care about the exchange of information, letters, photos between the supported families and the sponsors. The group-leader will support the volunteers.

3.9. The volunteers have to report annually to the leader and the sponsors/godparents about the children's health and living conditions.

3.10. If a supported family stays far away from the center of Hanoi and it's not convenient to transfer money directly to them, the volunteer can suggest they open a bank-account at Vietcombank to receive the sponsored money.

In this case, the volunteers shall contact them by phone and visit the children at least two or three times a year, follow up the money transfers and get the signatures of the supported family on a summary receipt in December of each year.

3.11. The volunteers are responsible for safeguarding the privacy of all personal information of the supported children and their families, to ensure that the children have the opportunity to integrate with the social community.

3.12. If the volunteers cannot participate and join the group for personal reasons, they can stop their activity for hope for tomorrow at any time. Before this, the volunteer should inform the leader of the group.

3.13. If a group-member does not contact the group regularly and does not inform the group-leader within a three month period of time, the group-leader will inform the group about this fact.

3.14. Volunteers have the right to exchange with other members, discuss and participate in all activities, plans and issues related to the group.

4. Final statement

4.1. All sponsors/godparents, group-members, volunteers, supported families and children have to follow these terms and regulations.

4.2. The terms and regulations can be changed in the future.